

GOVERNANCE COMMITTEE

MINUTES of a meeting of the Governance Committee held at Committee Room, County Hall, Lewes on 23 June 2020.

PRESENT: Councillors Keith Glazier (Chair), Nick Bennett, Godfrey Daniel, Rupert Simmons and David Tutt

1 MINUTES OF THE MEETING HELD ON 21 APRIL 2020

1.1 RESOLVED – that the minutes of the previous meeting of the Committee held on 21 April 2020 be confirmed and signed as a correct record.

2 REPORTS

2.1 Copies of the reports referred to below are included in the minute book.

3 AMENDMENTS TO CONSTITUTION - PENSION BOARD AND PENSION COMMITTEE TERMS OF REFERENCE AND SCHEME OF DELEGATION TO OFFICERS

3.1 The Committee considered a report by the Assistant Chief Executive regarding proposed changes to the Council's Constitution.

3.2 The Committee RESOLVED to recommend the County Council to:

- 1) approve the:
 - i) Pension Committee Terms of Reference set out in Appendix 1
 - ii) Pension Board Terms of Reference set out in Appendix 2
 - iii) the Changes to the Officers Scheme of Delegation set out in Appendix 3;
- and
- 2) agree to amend the Constitution accordingly

4 REVIEW OF MEMBERS' ALLOWANCES SCHEME

4.1 The Committee considered a report by the Assistant Chief Executive regarding proposals from the Independent Remuneration Panel in relation to the payment of a Special Responsibility Allowance to the Chair of the Pension Committee.

4.2 The Committee RESOLVED to recommend the County Council to:

- 1) approve the changes set out in the report of the Independent Remuneration Panel; and
- 2) amend the Members' Allowances Scheme accordingly.

5 VIRTUAL MEETINGS - SUPPLEMENTARY STANDING ORDERS

5.1 The Committee considered a report by the Assistant Chief Executive regarding proposed procedure rules in relation to Council meetings held virtually as a result of Covid-19 disruption

5.2 The Committee RESOLVED to recommend the County Council to:

1) agree the supplementary Standing Orders at appendix 1 to apply to meetings held virtually under temporary meetings regulations until 7 May 2021;

2) agree that Member non-attendance at a meeting during the period covered due to issues related to the virtual nature of the meeting be considered as an absence for a reason approved by the Council in relation to attendance requirements; and

3) agree to amend the Constitution accordingly.

6 AMENDMENT TO THE CONSTITUTION - MEMBERSHIP OF THE EAST SUSSEX HEALTH AND WELLBEING BOARD

6.1 The Committee considered a report by the Assistant Chief Executive regarding a proposed change to the membership of the Health and Wellbeing Board.

6.2 The Committee RESOLVED (by 4 votes to 1) to recommend the County Council to:

1) approve the revised terms of reference for the East Sussex Health and Wellbeing Board as set out in appendix 1; and

2) agree to amend the Constitution accordingly
[Councillor David Tutt voted against this resolution]

7 AMENDMENT TO CONSTITUTION - DISCIPLINARY PROCESS FOR SENIOR OFFICERS

7.1 The Committee considered a report by the Chief Operating Officer regarding proposed amendments to the Constitution in relation to disciplinary procedures for senior officers.

7.2 The Committee RESOLVED to recommend the County Council to approve the amendments to the Council's Constitution as detailed in Appendix 1 of the report